

**Notification of Measures and Guidelines for the Annual General Meeting of Shareholders  
under the COVID-19 Pandemic Situation**

Due to the situation of outbreak of COVID-19, the Company has monitored the situation closely and is concerned about the health and safety of all the Company's shareholders.

The Company hereby proposes the guidelines for shareholders attending 2022 Annual General Meeting of Shareholders as follows:

1. The Company will arrange a screening point for temperature check and screening for COVID-19 by ATK testing for shareholders before registration, the Company reserves the right to perform ATK test for the Company's shareholders only.

In case that shareholders have a body temperature over 37.5 degrees Celsius, have positive ATK test result, are part of the at-risk group e.g. arriving from the at-risk countries for less than 14 days, residing in the at-risked areas, having close contact with suspected or confirmed COVID-19 patients, or having symptoms related to respiratory system e.g. cough, sneezing, running nose, sore throat or breathlessness or showing any sign or indication of COVID-19 infection, the Company reserves the right to not allow shareholders to enter the meeting room and request the shareholders to consider and appoint an Independent Director of the Company as their proxy to attend the meeting on their behalf.

2. Resulting from the outbreak of COVID-19, the Securities and Exchange Commission and the Stock Exchange encourage shareholders to appoint Independent Directors as their proxy instead of attending in person. Shareholders are entitled to appoint the Independent Director whose name is listed in the Invitation to 2022 Annual General Meeting of Shareholders. To ensure the rights of shareholders to attend the meeting and cast their votes, the registration staff will facilitate documents preparation and stamp duty for the shareholders' convenience.

3. There will be a limit of numbers of passengers in the elevator as required by the building.

4. The Company has prepared to reduce crowdedness of attendees in the meeting area by arranging for social distancing space between each person for at least 1.5 meter in many areas e.g. screening point, documents verification point, and registration point by setting up limited number of seats. In this regard, the Company will specify the seat number for the registered attendees. Please kindly comply with the Company by seating in the assigned seat number for the benefits of preventing or following up in case any circumstances arises. In the event that the seats are fully occupied, the Company may ask for the cooperation of shareholders, who attend the meeting in person to appoint the Independent Director of the Company as proxy to attend the meeting.

5. The shareholders who has passed the screening point and would like to attend 2022 Annual General Meeting of Shareholders of the Company, please kindly comply following instructions:

- Please wear a facemask throughout the meeting duration.
- Please wash your hands with soap or hand sanitizer.
- Please avoid touching your face (eyes, nose, and lips) if not necessary.
- Please avoid using or touching the objects with others.
- In case there is any of the following symptoms e.g. a fever, cough, runny nose, sore throat or breathlessness, please leave the meeting room.

6. On the date of the meeting, to minimize the time of the meeting and minimize the risk of spreading the disease (the Company limits the meeting duration from 15.00-16.0 which does not exceed 1 hour), if the shareholders have any inquiry, please write the query down on the paper and drop it in the inquiry box instead of inquiring via microphone. The Company will provide the paper and pen. For the queries which were not answered in the meeting room, the Company will answer and publicize them on the Company's website.

7. The Company will serve water to the shareholders. However, consuming food on the meeting ground is strictly prohibited to minimize the risk of spreading the disease.

8. While waiting for the voting result which may require some time, the Chairman will proceed to other agenda. However, the Company will announce the voting result of all agenda to the shareholders before the adjournment of the meeting.

In addition, as this situation is under a special monitoring, the Company may consider adjusting any measures to be aligned with any additional measures of the government which may be determined after the Company issued this notification. The Company hereby reserves the rights to notify and amend the measures via any other channels which the Company deems appropriate.

In this regard, there might be delays in screening and registration process. The Company takes this opportunity to apologize for any inconvenience.

The Company would like to thank all shareholders and sincerely hope to receive your kind cooperation.

Your sincerely,

Thai Nippon Rubber Industry Public Company Limited

21 March 2022