



Official Announcement: Billing and Payment Schedule

Finance Department

28 May 2025

Subject: Revised Schedule for Billing Submissions and Payment Disbursements for 2025

Attention: Business Partners, Accounting and Finance Managers, and Stakeholders

Thai Nippon Rubber Industry Public Company Limited and TNR Bioscience Company Limited hereby announce an updated schedule for billing submissions and payment processing, effective June 1, 2025. Please find the details below:

I. Submission Locations

- Finance Department, 1st Floor (Pinthong Factory Office, Chonburi)
- The Dome Room, 5th Floor, Head Office (Charoen Aksorn Building, Bangkok)

II. Submission Schedule

- Frequency: The last business day of each month (concurrent with the payment date).
- Service Hours: 09:00 AM – 04:00 PM

III. Required Documentation

To ensure prompt processing, please provide the following:

1. Billing Statement / Pro-forma Invoice
2. Original Receipt
3. Original Invoice and a copy of the Tax Invoice
4. Copy of the Purchase Order (P/O) (as received via email)
5. Copy of the Contract/Agreement (if applicable)

IV. Payment Terms & Methods

- Method: Electronic Funds Transfer via Kasikorn Bank (K-Cash Connect).
- Disbursement Date: The last business day of each month.



Important Remarks:

- Physical Submission Only: Submissions via fax or postal mail will not be accepted to mitigate the risks of delay or loss.
- Designated Date: Document submission is strictly restricted to the specified date for both internal and external vendors.
- Withholding Tax Certificates: Vendors may download their certificates via the Revenue Department website at www.rd.go.th/272.html.
- New Vendors: A copy of the bank passbook is required for initial setup.
 - KBank Accounts: Payment will be credited on the last business day of the month.
 - Other Bank Accounts: Payment will be credited within 2 business days following the processing date.

Contact Information:

- Finance Dept. (Pinthong Factory): 038-317999 ext. 141, 109
- Finance Dept. (Head Office): 02-2108888 ext. 5122

Respectfully,

Philaiwan Phimolsatian

Finance & Treasury Manager



Thai Nippon Rubber Industry Public Company Limited

THAI NIPPON RUBBER INDUSTRY PLC.

TNR BIOSCIENCE CO., LTD.

Accounts Payable & Settlement Schedule

Yearly Calendar

January - December 2026

| January | | | | | | |
|---------|----|----|----|----|----|----|
| S | M | T | W | Th | F | Sa |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

| February | | | | | | |
|----------|----|----|----|----|----|----|
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| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| | | | | | | |

| March | | | | | | |
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| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

| April | | | | | | |
|-------|----|----|----|----|----|----|
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| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

| May | | | | | | |
|-----|----|----|----|----|----|----|
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| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

| June | | | | | | |
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| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

| July | | | | | | |
|------|----|----|----|----|----|----|
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| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

| August | | | | | | |
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| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

| September | | | | | | |
|-----------|----|----|----|----|----|----|
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| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |

| October | | | | | | |
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| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

| November | | | | | | |
|----------|----|----|----|----|----|----|
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| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

| December | | | | | | |
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| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

Remark :

- 1 Monthly Billing and Payment Cycle
- 2 Public and Corporate Holidays
- 3 Year-End Billing Deadline (December)
- 4 Year-End Payment Settlement (December)